

ENGINEERING CHANGE NOTICE

Date: 04.09.16		ECN #: 620			
Project No: D412-705		Created By: <i>[Signature]</i>	Checked By: <i>[Signature]</i>		
Project Name: TWIN PAK E-Z ACCESS KIT		Approved By: <i>[Signature]</i> (Proj. Manager)	Approved By: <i>[Signature]</i> (Management if reqd)		
Description of Change: RECEIVE FAA STC ST01994NY 04/09/01 RELEASE ICA-D412-705 REV. 1					
Notification/Acceptance	Affected	Initials	Authorization		
QA	✓		P504-568		
Production	✓				
Planning	✓				
Marketing	✓				
Engineering Actions	Yes	No	Responsible	To happen by:	Complete
Update Blue/Pink File	✓		KJ	04.09.17	04.09.17 <i>[Signature]</i>
Update DSI File		✓			
Update D-Part Master Binder		✓			
Update Grey Project Binder	✓		KJ	04.09.17	04.09.17 <i>[Signature]</i>
Update DEO Binder		✓			
Update Master Document List		✓			
Update Drawing Approval Record	✓		KJ/DS	ASAP	<i>[Signature]</i> 04.09.16 <i>[Signature]</i>
Update Change Record Form		✓			
Move Electronic File	✓		KJ	04.09.17	04.09.16 <i>[Signature]</i>
Notify TCA of Change		✓			
Notify FAA of Change		✓			
Update QSI 021	✓		KJ	04.09.17	04.09.16 <i>[Signature]</i>
Update QSI 036		✓			
Scan Documents	✓		KJ	04.09.17	04.09.16 <i>[Signature]</i>
Update MIS Database		✓			
Update Access Database	✓		KJ	04.09.17	04.09.16 <i>[Signature]</i>
Verification ARC	✓		KJ/CP	04.09.17	09.09.20 <i>[Signature]</i>
Create/Update IPP's		✓			
Create/Update BOM's		✓			
Update Paperwork Kits in Production	✓		KJ/DH	04.09.22	04.09.22 <i>[Signature]</i>
Update Paperwork Kits in Stock	✓		KJ/DH	04.09.22	04.09.22 <i>[Signature]</i>
Notify Previous Customers		✓			
Create/Update CNC Programs		✓			
Create/Update PPP's		✓			
Create/Update Tooling		✓			
Rework/Scrap Current Production		✓			
Rework/Scrap Kits in Stock?		✓			
Create/Update DXF File		✓			
Create/Update FAI sheets		✓			
Replace/Destroy Controlled Dwgs		✓			
MPP required?		✓			
Notes:					

ECN Complete: *[Signature]*

Date: 04.10.14